**APC Performance Review of ABCS**

**FY19**

Pursuant to the State of Alaska Charter School law (AS 14.03.255(b) (4)), the ABCS APC shall meet at least annually to monitor progress in achieving the committee’s policies and goals. However, the APC will strive to meet at least quarterly.

Achieving the committee’s policies and goals.

* 1. To conduct ABCS affairs in accordance with its mission statement.
  2. To exercise all such powers as are provided by State and Federal law, Kenai Peninsula Borough School District policy, and these Bylaws in order to accomplish the ABCS mission statement.
  3. Support teachers in maintaining a classroom environment where high academic, character, and citizenship standards can be met for all students.
  4. Support the administrator in the accomplishment of the mission statement through implementation of adopted policies and procedures while holding the administrator accountable for the achievement of measurable standards through annual review of test scores.
  5. Maintain current core curriculum classroom materials as approved by the Academic Policy Committee.
  6. Encourage parents/guardians to actively participate in their child’s education.

1. Reflections on the committee’s policies and goals:
   1. Any policies and goals that were not met:
      1. None
   2. Recommendations for next year:
      1. Mr. Klein: Heard from more than one parent that better communication with parents on what was being taught in the classes, prior to or as they are being taught as in a syllabus would be helpful.
2. Review and approve proposed annual budget, maximum enrollment, curricula, co-curricular activities, policies, and procedures.
   1. Annual budget: The FY19 budget was presented to the APC by Mr. McCanna in the spring of FY18 and then reviewed in August of the 2018-19 school year. Mr. McCanna gives a Financial Report during every APC meeting that is reviewed and discussed accordingly. The budget for FY 20 has been reviewed and will allow us to maintain the current staffing levels as FY19.
      1. Any FY 19 Budget Concerns:
         1. Mrs. McDonald brings up the concern of State’s funding uncertainty.
   2. Maximum Enrollment: Enrollment numbers were discussed during the April APC meeting which is after the Lottery is held. The maximum enrollment numbers are still 24 per grade. However, due to our math classes we realize that math groupings dictate how many students can be enrolled in grades 5-8th.
      1. Enrollment Concerns:
         1. Due to the advanced class, most new students are enrolled in grade math, which can over run the math class in the higher grades.
         2. Mrs. McDonald has concerns about not having full enrollment due to the math classes and how that affects the budget. Mr. McCanna says we generally do not have 24 students in 7-8, and overall we have an average of 195 students in the school and try to maintain that.
   3. Curricula: There has been no curriculum changes during the 2018-19 school year. Mr. McCanna is going to have the staff review the curriculum for science, social studies and social behavior during a three-day review in May. APC must approve any curriculum change.
      1. Curriculum Concerns: None
   4. Co-Curricular Activities: ABC offered x-country, boys & girls basketball, Robotics, Future Problem Solving, Band, and Battle of the Books for the 2018-19 school year. There is some discussion about adding a x-country ski team and a track team to our current selection of activities.
      1. Reflections on Activities:
         1. Mrs. McDonald: Her student did x-county skiing, which worked well except they were generally late to the practice. The coaches were willing to work with the students.
   5. Policies & Procedures: No new policies or procedures were added this year.
      1. Reflections on Policies or Procedures:
         1. Mr. Strait: No absentee policy. Mr. McCanna: the policy could be similar to the late policy. After so many absence the parent would have to meet with the APC and have any pre-arranged absences approved.
         2. Mrs. McDonald: is the issue students missing school here and there or long stretches of time. And does it affect the budget. Mr McCanna: no, absences do not affect the budget but does affect the schools rating through the state.
   6. Review of Academic Performance: ABCS used AIMS Web Plus for grades K-4 and Ed Performance for grades 5-8 as a benchmark-testing tool that was done three times a year to identify students who might need interventions. Mr. McCanna shared this data. ABC utilized Terra Nova testing for students in grades 1-8th to compare students with other students in the nation, getting a National Percentile Ranking for each student. Students also take the state PEAK assessment in grades 3rd-8th to compare them to other students across the state. PEAK data is not available in the spring so that data is usually shared sometime in the fall when it is released to the public. All data is shared with the APC as it comes available during the year. The administrator works with the teaching staff to review the data to ensure that the curriculum is producing the desired results in all areas. The APC reviews the Parent Survey results to ensure parents are still satisfied with the academic performance of their child and the school.
      1. Any Academic Performance Concerns:
         1. Mr. McCanna explains how the teachers/adminstrator looks at this data both on a student level and class level to ensure the curriculum is working and being followed. As well as utilizing a student’s score to assist students in their low areas.
            1. Math 86.9% proficient
            2. LA 82.5% Proficient
            3. Sc 94.2% Proficient
            4. All 30-40% higher than district numbers.
3. Parent & Staff Feedback: Two surveys were sent out by Mr. McCanna to get feedback from parents and staff about the performance of Mr. McCanna and the school during the current school year.
   1. Staff Survey Reflections:
      1. Mr. McCanna: Observed several things about the culture that needs to be addressed.
      2. Mr. Jackman: the feedback on Mr. McCanna is generally higher than it was last year.
   2. Parent Survey Reflections:
      1. Mr. Strait: one survey mentioned the pulling a card for their student was more of a ‘ game’. Mr. McCanna: this was a concern with two students. Moving forward there will be a specific program with the teacher/parents when pulling cards. A behavior plan includes a daily behavior sheet goes home for the parent to sign. Next year the daily behavior sheet should get the parents more involved in the behavior contract with consequences at home. Additionally the staff wants to clarify what happens when a white or red card is pulled.
      2. Mr. Jackman: Visibility of the APC. Mr. McCanna: Send a brief note in the weekly meeting.
         1. Mrs. McDonald: on the website the meeting minutes are not being updated.
         2. Mr. Montague: Should possibly let parents know that the meetings are open. Mr. McCanna: possibly should educate the Parents what the role of the APC.
            1. Mrs. McDonald: putting more notes in the weekly reminder on what is being discussed.
4. Other Areas of Discussion: None at this time.