**Administrator Report**

Prepared for April 3, 2018 APC Meeting

To: Academic Policy Committee

We currently have five students on an academic contract due to having a C- or lower at the end of the 3rd Quarter. There are no students that are currently on a behavior contract.

We conducted our Lottery on March 22 at 3:00. We are in the process of enrolling students for next year. It looks like all classes will be full except for 8th grade, which could end up with 22 or 23 students.

Debbi Palm, our new secretary, has been looking at programs that help us handle the Lottery and enrollment paperwork. Rediker software company offers a program that manages the Lottery paperwork and the Enrollment processes. It gets everyone feedback sooner about their enrollment status and updates using e-mails when changes are made during the year. It would cost $3,900 the first year and then $1,500 every year after that to maintain the program.

We are going to lose three teachers and one instructional aide this year. Heidi, Jennifer, Leah, and Kim (1st grade aide) will be moving on at the end of the year. I have posted the two elementary positions on Applitrack, a statewide recruitment system, and have started looking over applicants. I will be putting together an interview team composed of a couple of our teachers and myself. I hope to start doing interviews by the end of this week.

Our 3rd-8th grade students have been doing PEAK testing from March 27 until this Friday. We have a couple of students that are doing re-takes that missed the testing, but we should have 100% participation.

We will have funding this year to run summer school. I will be working with teachers to figure out what type of program we will run and who will be able to attend.

Cody McCanna

Administrative Leader