



"Building Self Esteem Through Academic Excellence"

**AURORA BOREALIS CHARTER SCHOOL
ACADEMIC POLICY COMMITTEE MEETING
MINUTES FOR SEPTEMBER 13, 2016**

1. Welcome
 - a. Call to Order
 - b. Roll Call
 - i. Present- Mr. Jackman, Mr. Gordon, Mr. Strait, Mr. Wonser, Mr. Klein, Administrator- Mr. McCanna
 - ii. Absent- Seat A
 - c. Introduction of Guests: Kim MacDonald, Dana McDonald, Clint Montague
 - d. Approval of Minutes of May 3, 2016 & August 25, 2016 minutes- Motion by Mr. Gordon, seconded by Mr. Wonser.
 - e. Any additions to the Agenda: Mr. Jackman wanted to add 5a. Discuss seat A & F.
 - f. Approval of Agenda: Mr. Strait made a motion to approve and seconded by Mr. Gordon

Agenda:

1. **PARENT COMMENTS:** Kim asked about the goals of the APC. Mr. Jackman explained that the APC hires the administrator for the school and oversees the functioning of ABCS.
2. **STAFF COMMENTS:** None
3. **ADMINISTRATORS REPORT:** Mr. McCanna read his report. He asked the APC for advice about the Dress Code and the "no outside pockets". The members of the APC advised him to enforce the Dress Code policy as it is stated. Dana pointed out that the clothes closet does have some clothes with pockets. Mr. McCanna said he would look into it as well.
4. **FINANCIAL REPORT:** Mr. McCanna gave the APC members a general fund outlined budget for FY17. He stated that he met with Laurie Olsen, the Director of Finance, at the District office last week to review the budget with her. It was noted that two areas of the budget, section 4100-4901 and 4100-0115-4901 showed the rollover money from last year that indicates ABCS should be in solid financial situation this school year. The APC asked about a maintenance budget and Mr. McCanna stated he would look more into it, but the budget he was sharing today was the general fund. Mr. Wonser stated that the extra rollover money was set aside to cover the cost of adding a full time administrator. Mr. McCanna said he wasn't sure if it was already budgeted that way or not so he would find out.
5. **5a. DISCUSS SEAT A & F:** Mr. Jackman made a motion to change Mr. Klein's seat appointment from Seat A to Seat F since the information given during the last meeting was not up to date. The motion was seconded by Mr. Gordon. Unanimously approved.

5. **APPOINTMENT TO SEAT F:** Mr. Wonser made a motion to go into executive session to discuss the appointment to Seat F. The motion was seconded by Mr. Strait. Executive session was gone into at 5:50pm. The APC came out of executive session at 6:17pm. Mr. Jackman stated that it was a very difficult decision to make and thanked Mr. Montague for his attendance at APC meetings and his dedication to the school. Mr. Strait made a motion to appoint Steve Sturman to Seat A of the APC. Mr. Gordon seconded the motion. Approved unanimously.
6. **ELECT APC DUTIES:** (Chairperson, Vice-Chairperson, Secretary, Treasurer) Mr. Strait made a motion for Mr. Jackman to be the Chairperson of the APC and it was seconded by Mr. Wonser. Mr. Klein made a motion for Mr. Strait to be the Vice-Chairperson of the APC and it was seconded by Mr. Wonser. Mr. Gordon made a motion for Mr. Wonser to be the Secretary of the APC and it was seconded by Mr. Klein. Mr. Klein made a motion for Mr. Gordon to be the Treasurer of the APC and it was seconded by Mr. Strait. All motions were approved unanimously.
7. **REVIEW CHARTER RENEWAL PACKET:** Mr. McCanna handed out four three-ring binders that contained the Aurora Borealis Charter Renewal packet. He went over the basic outline of the packet with the various sections. Mr. Jackman made the recommendation to change the orientation of the Terra Nova tests to match the other assessments. Mr. McCanna stated that he would be turning in the renewal application to KPBSD on September 16 and then he would be meeting with Dave Jones, assistant superintendent, to review the application before it went to the District review committee. All APC members wanted to know if they should be present at the October 3 School Board meeting when the application is first presented to them. Mr. McCanna stated that he would find out which School Board meeting would be the most appropriate for the APC to be present.
8. **BOARD MEMBER COMMENTS:** Mr. Strait: Welcomed Kim and Dana to the meeting and is going to look over the charter renewal. Mr. Wonser: Appreciates the parents here at the meeting and asked Mr. McCanna if he would put a section in the agenda for parent comments at the end of the meeting as well as the beginning to ensure they have another chance to voice their opinion after actions have been done during the meeting. Mr. Klein: Agreed with Mr. Wonser about the parent comment section. Mr. Gordon: Thanked Mr. McCanna for the hard work he did putting the renewal application together. Mr. Jackman: Thanked Mr. McCanna for the renewal application and the parents who showed up to the meeting. Thanked Mr. Montague for showing up again to the meeting.
9. **NEXT MEETING DATE:** October 11, 2016 at 5:30pm
10. **ADJOURNMENT:** Mr. Strait made a motion to adjourn at 7:00pm and seconded by Mr. Klein.